

Call Budget Committee
for Schaffner

CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO

ACADEMIC SENATE

AGENDA - April 13, 1976
3:10 - 4:45 PM - UU 220

* note - please be sure to
read the agenda

Chair, Lezlie Labhard
Vice Chair, David Saveker
Secretary, Charles Jennings

time limitation prevented them being
presented at the meeting

I. Minutes - Academic Senate - March 9, April 6, 1976.

II. Reports

- A. Statewide Senate (Olsen, Wenzl, Murphy)
- B. Administrative Council (Weatherby)
- C. Academic Council (Jennings) - *(Jones)*
- D. Consultative Committee - Dean, Science and Math (Eatough)
- E. Consultative Committee - Dean, Ag. and Nat. Resources (Rogalla) *N/R*
- F. Consultative Committee - Director, Library (Sparling)
- G. Executive Committee (Jennings)
- H. Foundation Board (Labhard)
- I. President's Council (Labhard)
- J. *Dept. Heads Council (?)*

> Attachments - Call West - OK to duplicate memo?

III. Committee Reports

- | | |
|---|------------------------------------|
| A. Budget (Nielsen) | H. Constitution and Bylaws (Gold) |
| B. Curriculum (Cirovic) | I. Long-Range Planning (Dundon) |
| C. Election <i>(Bathen)</i> | J. Personnel Review (Kann) |
| D. Instruction (Greffenius) | K. Research (Thomas) |
| E. Personnel Policies (Beecher) | L. Fairness Board (Eatough) |
| F. Student Affairs (Culver) | M. Faculty Library (Krupp) |
| G. Gen.Ed. & Breadth Req.
(Riedlsperger) | N. Dist. Teaching Awards (Roberts) |

IV. Business Items

- A. CAM 342.2 - Academic Promotions (Beecher - Att. IV-A).
- P* B. Naming Buildings (Murphy - Att. IV-B).
- P* C. Faculty Input in the Budgetary Process (Schaffner - Att. IV-C).
- D. Curriculum Packages (Cirovic)
 - 1. School of Architecture and Environmental Design
 - 2. School of Engineering and Technology

E. Reinstatement - St. Larsen

V. Discussion Items

VI. Announcements

- A. Academic Senate Resolution on Consultative Procedure - Curriculum Package (This has been referred to the Academic Council by President Kennedy.) (See ~~Adm.~~ ~~IV~~ - A)
- B. Academic Senate Resolution regarding CAM 341.1 - Consultative Procedures on Personnel Matters (This has been referred to Don Shelton for review by Vice President Hazel Jones and other personnel as appropriate.) (See ~~Adm.~~ ~~VI~~ - B)
- C. Academic Senate Resolution regarding C/NC Grading for Post Baccalaureate and Graduate Students (This has been referred to the Academic Council by President Kennedy.) (See ~~Adm.~~ ~~III~~ - A)
- D. Dennis Friend Memorial Fund (Contributions may be sent to the ASI Business Office in the University Union.)

E. Title 9 • Information on file in the Senate Office.

F. Turnaround Time for the Academic Senate Office ~~At least one week.~~ *for typing,*

G. ~~Correspondence~~ ^{R&K} Policy & procedure revisions in CAM (see R&K. VI-A) ^{dupl carbon, etc.}

H. Parking Spaces The $\frac{1}{2} \times 9 \times 3$ 2-hr. reserved

Ex. 4 & 6. \rightarrow A, 1 Chose Hall.

9-3 2 5 7 9 11 13 15 17 19 21 23 25 27 29 31 33 35 37 39 41 43 45 47 49 51 53 55 57 59 61 63 65 67 69 71 73 75 77 79 81 83 85 87 89 91 93 95 97 99 101 103 105 107 109 111 113 115 117 119 121 123 125 127 129 131 133 135 137 139 141 143 145 147 149 151 153 155 157 159 161 163 165 167 169 171 173 175 177 179 181 183 185 187 189 191 193 195 197 199 201 203 205 207 209 211 213 215 217 219 221 223 225 227 229 231 233 235 237 239 241 243 245 247 249 251 253 255 257 259 261 263 265 267 269 271 273 275 277 279 281 283 285 287 289 291 293 295 297 299 301 303 305 307 309 311 313 315 317 319 321 323 325 327 329 331 333 335 337 339 341 343 345 347 349 351 353 355 357 359 361 363 365 367 369 371 373 375 377 379 381 383 385 387 389 391 393 395 397 399 401 403 405 407 409 411 413 415 417 419 421 423 425 427 429 431 433 435 437 439 441 443 445 447 449 451 453 455 457 459 461 463 465 467 469 471 473 475 477 479 481 483 485 487 489 491 493 495 497 499 501 503 505 507 509 511 513 515 517 519 521 523 525 527 529 531 533 535 537 539 541 543 545 547 549 551 553 555 557 559 561 563 565 567 569 571 573 575 577 579 581 583 585 587 589 591 593 595 597 599 601 603 605 607 609 611 613 615 617 619 621 623 625 627 629 631 633 635 637 639 641 643 645 647 649 651 653 655 657 659 661 663 665 667 669 671 673 675 677 679 681 683 685 687 689 691 693 695 697 699 701 703 705 707 709 711 713 715 717 719 721 723 725 727 729 731 733 735 737 739 741 743 745 747 749 751 753 755 757 759 761 763 765 767 769 771 773 775 777 779 781 783 785 787 789 791 793 795 797 799 801 803 805 807 809 811 813 815 817 819 821 823 825 827 829 831 833 835 837 839 841 843 845 847 849 851 853 855 857 859 861 863 865 867 869 871 873 875 877 879 881 883 885 887 889 891 893 895 897 899 901 903 905 907 909 911 913 915 917 919 921 923 925 927 929 931 933 935 937 939 941 943 945 947 949 951 953 955 957 959 961 963 965 967 969 971 973 975 977 979 981 983 985 987 989 991 993 995 997 999 1001 1003 1005 1007 1009 1011 1013 1015 1017 1019 1021 1023 1025 1027 1029 1031 1033 1035 1037 1039 1041 1043 1045 1047 1049 1051 1053 1055 1057 1059 1061 1063 1065 1067 1069 1071 1073 1075 1077 1079 1081 1083 1085 1087 1089 1091 1093 1095 1097 1099 1101 1103 1105 1107 1109 1111 1113 1115 1117 1119 1121 1123 1125 1127 1129 1131 1133 1135 1137 1139 1141 1143 1145 1147 1149 1151 1153 1155 1157 1159 1161 1163 1165 1167 1169 1171 1173 1175 1177 1179 1181 1183 1185 1187 1189 1191 1193 1195 1197 1199 1201 1203 1205 1207 1209 1211 1213 1215 1217 1219 1221 1223 1225 1227 1229 1231 1233 1235 1237 1239 1241 1243 1245 1247 1249 1251 1253 1255 1257 1259 1261 1263 1265 1267 1269 1271 1273 1275 1277 1279 1281 1283 1285 1287 1289 1291 1293 1295 1297 1299 1301 1303 1305 1307 1309 1311 1313 1315 1317 1319 1321 1323 1325 1327 1329 1331 1333 1335 1337 1339 1341 1343 1345 1347 1349 1351 1353 1355 1357 1359 1361 1363 1365 1367 1369 1371 1373 1375 1377 1379 1381 1383 1385 1387 1389 1391 1393 1395 1397 1399 1401 1403 1405 1407 1409 1411 1413 1415 1417 1419 1421 1423 1425 1427 1429 1431 1433 1435 1437 1439 1441 1443 1445 1447 1449 1451 1453 1455 1457 1459 1461 1463 1465 1467 1469 1471 1473 1475 1477 1479 1481 1483 1485 1487 1489 1491 1493 1495 1497 1499 1501 1503 1505 1507 1509 1511 1513 1515 1517 1519 1521 1523 1525 1527 1529 1531 1533 1535 1537 1539 1541 1543 1545 1547 1549 1551 1553 1555 1557 1559 1561 1563 1565 1567 1569 1571 1573 1575 1577 1579 1581 1583 1585 1587 1589 1591 1593 1595 1597 1599 1601 1603 1605 1607 1609 1611 1613 1615 1617 1619 1621 1623 1625 1627 1629 1631 1633 1635 1637 1639 1641 1643 1645 1647 1649 1651 1653 1655 1657 1659 1661 1663 1665 1667 1669 1671 1673 1675 1677 1679 1681 1683 1685 1687 1689 1691 1693 1695 1697 1699 1701 1703 1705 1707 1709 1711 1713 1715 1717 1719 1721 1723 1725 1727 1729 1731 1733 1735 1737 1739 1741 1743 1745 1747 1749 1751 1753 1755 1757 1759 1761 1763 1765 1767 1769 1771 1773 1775 1777 1779 1781 1783 1785 1787 1789 1791 1793 1795 1797 1799 1801 1803 1805 1807 1809 1811 1813 1815 1817 1819 1821 1823 1825 1827 1829 1831 1833 1835 1837 1839 1841 1843 1845 1847 1849 1851 1853 1855 1857 18

1. $\frac{1}{2} \times \frac{1}{2} = \frac{1}{4}$

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311

4 6 5 3 2 1 Ticketed.

Guidelines for Non-Sexist Use of
Language - Gerald Marley, 6 (SUC
6-2-89 9-10-89 10-11-89 11-12-89 12-1-90 1-2-91
(6-2-91) - 1-1-91 (att. 1-1-91)

5. Report from the Vice Chair - 2
2 D. Saw. 1000
1. 4 N 1000 (1000)

Proposed CAM 342.2 Change

C. Ranking procedures to be utilized when the University President requests a Priority list.

1. The School-wide priority list shall contain the names of those recommended for promotion to Assistant Professor, Associate Professor, and Professor and be generated in the following manner:
 - a. At the primary level of evaluation, the department or program, all tenured Associate and Full Professors, chaired by the department head or program leader (when of appropriate rank), will meet in order to rank those ~~positively recommended by~~ ^{shall} either the tenured faculty or department head for promotion to Assistant Professor and Associate Professor. This partial departmental ranking will be completed by a date as established by the individual departments or programs. *Persons recommended positively by*
 - b. Upon receipt of the departmental ranking of those recommended to Assistant Professor and Associate Professor, all tenured Full Professors, chaired by the department head or program leader (when of appropriate rank) will meet in order to determine the position of those recommended for promotion to Full Professor by either the tenured full professors or the department head on the department's completed list. The result will be one priority list from each department or program area containing the names of those recommended to Assistant Professor, Associate Professor, and Professor. This completed list will retain the relative ranking of those recommended for promotion to Assistant Professor and Associate Professor and that ~~the completed list is~~ ^{will be} forwarded to the school dean by February 10.
 - c. If a department or program does not have a faculty member of appropriate rank and status, the school council, at the dean's request, shall select a committee of three appropriately ranked tenured faculty, from closely-related departments or program areas within the school, who will prepare first level recommendations to the dean. This committee shall consult with both tenured and non-tenured faculty within the affected department or program.
 - d. The school dean, acting as a voting chairperson, shall present these completed departmental lists to an ad hoc committee comprised of one Full Professor from each department elected by the department's full time (probationary and tenured) faculty. The ad hoc committee will blend the lists of the several departments into one school-wide priority list. The ad hoc committee will not make changes in the relative priority rankings established by the individual departments.
 - e. If a department or program has no Full Professor eligible to serve on the school-wide committee, the school council, at the dean's request, shall select a tenured full professor from a closely-related department or program area within the school to represent the affected

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Proposed CAM 342.2 Change (cont.)

department or program on the school-wide committee. The appointed full professor shall consult with the faculty of the affected department or program.

- f. Each of the above groups will establish, adopt and make explicit its own procedures and criteria for ranking.
2. The school dean shall forward the completed school-wide priority list, along with the names of any applicants recommended negatively at all three levels of evaluation (see CAM 342.2,B,2,e & h), by March 10. Each candidate for promotion shall be informed in writing by the appropriate administrative officer of the number of promotable candidates and his or her priority on both the departmental and school-wide list as soon as the respective lists have been generated.
3. In developing criteria for ranking, schools and departments shall use only those criteria used in the original promotion procedures, and comply with the CAM 341.1,C, requirement that promotion to Professor requires a more rigorous application of criteria than promotion to Associate Professor.
4. Promotion funds allocated to the University will be distributed to the several schools according to a ratio of eligible faculty members in the individual schools to the total eligible faculty in the University. Surplus promotion funds allocated to any of the schools will be redistributed equitably amongst the other schools.

Ø/D. Effective Date of Promotions.

RESOLUTION ON THE NAMING OF BUILDINGS

Background Rationale: The naming of buildings in the memory of deceased individuals or in the honor of living individuals is a sensitive matter that should be handled with discretion. However in a matter of such permanence, the need for discretion should not preclude reasonable consultation with the various segments of the campus community. The purpose of this resolution is to provide for such consultation in an atmosphere conducive to rational discourse.

WHEREAS, The naming of campus buildings in the memory of deceased individuals or in the honor of living individuals is a matter that affects the morale and working conditions of all faculty (and all segments of the campus community), therefore be it

RESOLVED: That the President be urged to consult with the Executive Committee of the Academic Senate before the selection of any such name.

Murphy
March 19, 1976

Att.IV-B, Ac.Sen.
Agenda, 4/13/76

RESOLUTION REGARDING FACULTY INPUT IN THE BUDGETARY PROCESS

Background Rationale: Ever since the inception of the Cal Poly Academic Senate, the Budget Committee has been an integral part of the "committee system" of the Academic Senate. The Bylaws of the Academic Senate gives the Budget Committee the responsibility: "to review and made recommendations concerning the budget plans as they affect the University." However, the actual procedures of how the Budget Committee is to be directly involved in the year by year instructional budgetary process from its beginning to its finalization has never been clarified. Consequently, the Budget Committee has served in a de facto capacity, concerning itself primarily with reviewing the university instructional budget after it has been formulated. Only partial advantage has been taken of the past opportunities to introduce faculty input into the budgetary decision making process.

Present day economics seem to indicate that it is essential that the faculty at Cal Poly become more actively involved in the budgetary decisions which affect the instructional programs at the University. The classroom instructors should have a viable voice in how monies are allocated which impact on their job security, facilities, and instructional materials. In order to involve the instructional faculty more directly in the budgetary decision making process at Cal Poly, the following recommendation is offered for consideration by the Academic Senate.

WHEREAS, Budgetary policies of the California State University and Colleges and the State of California having direct impact on funding for the instructional programs of CPSU-SLO, and

WHEREAS, Presently the faculty at CPSU-SLO, has varying degrees of input through the departments and schools and has taken only partial advantage of opportunities through the Academic Senate's Budget Committee, and

WHEREAS, There is a need to define and make more uniform the nature of faculty input into the instructional budgetary planning and administration; now, therefore be it

RESOLVED: That the Academic Senate, CPSU-SLO, endorse the Academic Senate Budget Committee's recommendations on the instructional budget process to provide:

- 1) That the Academic Senate Budget Committee establish a regular meeting schedule which corresponds to the time schedule of the university budget development process. Accordingly, the Director of Business Affairs and the Vice President for Academic Affairs would confer with the Budget Committee on all fiscal matters which affect the formulation and the allocation of the instructional budget.

RESOLUTION REGARDING FACULTY INPUT IN THE BUDGETARY PROCESS (cont.)

- 2) That all subsequent instructional budgetary committees formed by the university administration should have two (2) faculty members from the Budget Committee appointed to it with voting rights and appropriate Academic Senate recommendation.
- 3) That the deans of the seven instructional schools, together with the Academic Senate Caucus of each instructional school, should set up procedures for more direct faculty input into instructional allocations within the respective schools. ~~One member of the~~ Academic Senate Budget Committee should be a member of this group in each instructional school with voting rights and appropriate Academic Senate recommendation.